

MINUTES OF THE FINANCE AND HUMAN RESOURCES COMMITTEE MEETING HELD AT THE GREENFIELD CITY HALL ON WEDNESDAY, FEBRUARY 13, 2019.

1. The meeting was called to order by Ald. Saryan at 6:41 P.M.

Roll Call:     Ald. Saryan                     Present  
                  Ald. Bailey                    Present  
                  Ald. Kastner                    Present

Also Present: Mayor Neitzke  
                  Paula Schafer, Finance Director  
                  Jeff Katz, Director, Neighborhood Services  
                  Scott Jaquish, Director, Parks & Recreation

2. Approval of the January 9, 2019 Finance and Human Resources Committee minutes. Approve 1/9/19  
Minutes

It was moved by Ald. Kastner, seconded by Ald. Bailey to approve the January 9, 2019 Finance and Human minutes as presented.

The motion carried unanimously.

3. Discussion and decision to approve transferring \$113,200 from the contingency account in the General Fund and \$30,000 from the reserves of the Community Center Fund to the Capital Improvement Fund to be used for the Community Center Roof replacement project. Approve  
transferring  
\$113,200 from  
the contingency  
account in the  
General Fund  
and \$30,000  
from the  
reserves of the  
Community  
Center Fund to  
the Capital  
Improvement  
Fund to be used  
for the  
Community  
Center Roof  
replacement  
project  
**Council**

Mayor Neitzke stated the City reserved approximately \$224,000 starting in 2014 with the expectation to put away money to replace the roof. There were estimates for the roof presented which were significantly higher than what was expected. The discussion was construction costs were greatly higher than what they used to be because of the amount of activity going on in the Milwaukee area. The money put away is short; requesting to use \$30,000 from the community center enterprise fund and \$113,200 from the contingency leaving approximately \$50,000 in the contingency account.

Ald. Bailey asked how old the roof was and if it was leaking. Mr. Katz stated the roof is original to the building and not leaking now. If it were leaking now it would be a much bigger problem since the building is used every single day and a revenue generator for the City. The building is 30 years old. Mr. Katz stated it is having problems such as pieces are breaking off, paint is all faded and rusting. Mayor Neitzke stated he has been trying to put this off as long as possible. Mayor Neitzke stated the roof is not going to fail eminently, but if it does start leaking, it will cause major damage on the inside.

Ald. Bailey asked if there were two bids. Mr. Katz stated they put this out for bid, had a pre-bid meeting, had three bidders interested, but two bid. One of the bidders has too much work, so did not bid. The bids are very close.

There was further discussion regarding the type of roof and the level of soundproof.

It was moved by Ald. Bailey, seconded by Ald. Kastner to approve transferring \$113,200 from the contingency account in the General Fund and \$30,000 from the reserves of the Community Center Fund to the Capital Improvement Fund to be used for the Community Center Roof replacement project.

The motion carried unanimously.

4. Discussion and decision to award a contract for the Community Center Roof Project.

Discussion took place during Item #3. Mr. Katz stated he recommends the contract be awarded to Langer Roofing & Sheet Metal for \$367,274.

It was moved by Ald. Kastner, seconded by Ald. Bailey to award a contract to Langer Roofing & Sheet Metal in an amount not to exceed \$367,274 for the Community Center Roof Project.

The motion carried unanimously.

Approve award a contract to Langer Roofing & Sheet Metal in an amount not to exceed \$367,274 for the Community Center Roof Project  
**Council**

5. Approval of schedule of disbursements in the amount of \$28,982,144.79.

It was moved by Ald. Kastner, seconded by Ald. Bailey to approve the following schedule of disbursements:

AP CHECKS	1/25/2019	\$634,026.99
AP CHECKS	2/1/2019	\$35,607.65
WIRE TRANSFERS	JAN 2019	\$28,281,306.93
TAX REFUNDS	1/23/2019	\$15,181.04
TAX REFUNDS	1/28/2019	\$9,960.83
TAX REFUNDS	1/31/2019	\$4,102.53
TAX REFUNDS	2/6/2019	\$1,958.82
<b>TOTAL:</b>		<b>\$28,982,144.79</b>

Approve schedule of disbursements in the amount of \$28,982,144.79  
**Council**

The motion carried unanimously.

6. Approval of mileage reimbursements in the amount of \$692.07.

It was moved by Ald. Bailey, seconded by Ald. Kastner to approve the mileage in the amount of \$692.07.

The motion carried unanimously.

Approve mileage in the amount of \$692.07  
**Council**

7. Other topics for future agendas.

Mayor Neitzke stated there is discussion about exploring shared services in the Fire Department and maybe in Dispatching, which may be coming forward.

Mayor Neitzke stated DPW informed him that a bucket truck has been in the capital budget for a number of years. The one they have is not doing well, there is money in the capital equipment account put aside for this. DPW will be coming forward with regard to getting a new bucket truck.

8. Adjourn.

Adjourn

It was moved by Ald. Kastner, seconded by Ald. Bailey to adjourn the meeting at 7:01 p.m.

The motion carried unanimously.